

# Request Form

<b>1</b>	<b>Primary Contact</b> (primary contact for which questions about your application will be directed to)
<b>Name</b>	
<b>Phone Number</b>	
<b>Email</b>	
<b>Institution/Organization</b>	
<b>Mailing Address</b>	

<b>2</b>	<b>Principal Investigator</b> (complete if different from the primary contact identified above)
<b>Name</b>	
<b>Phone Number</b>	
<b>Email</b>	
<b>Institution/Organization</b>	
<b>Mailing Address</b>	

<b>3</b>	<b>Investigator Team</b> (if applicable)	
<b>Name</b>	<b>Email</b>	<b>Phone Number</b>

<b>4</b>	<b>Study Title</b> (200 characters)

<b>5</b>	<b>Study Stage</b> (Please indicate the current stage of your study)	
<input type="checkbox"/> Priority setting	<input type="checkbox"/> Preparing ethics application	<input type="checkbox"/> Dissemination/End-of-Project KT
<input type="checkbox"/> Project refinement/feasibility	<input type="checkbox"/> Collecting data	<input type="checkbox"/> Other (please specify below)
<input type="checkbox"/> Preparing grant application	<input type="checkbox"/> Analyzing data	
<b>Details (if other)</b>		

<b>6</b>	<b>Research Ethics Approval</b> Please see the <a href="#">Research Ethics Approval</a> section of our website for more details.	
Is ethics approval required for your study?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If YES, has ethics approval been obtained?*		<input type="checkbox"/> Yes <input type="checkbox"/> No
*If YES, please include the ethics approval letter with your submission to the portal.		
If ethics approval is <b>not</b> required for your study, please provide justification below or include documentation from the research ethics board confirming that your study is exempt from ethics review.		

<b>7</b>	<b>Timeline</b> Please specify the <b>date and provide a short justification</b> of when the requested services and/or expertise from the Alberta SPOR SUPPORT Unit Platform(s) are required by.
<b>Date (MM/DD/YYYY):</b>	
<b>Justification:</b>	

<b>8</b>	<b>Resources</b> Please select all that apply. Detail both the funding <b>and</b> human resources available to you. Human resources can include the operational team members who are/will be lined up to help with the project (e.g. research assistants, research fellows, admin assistants, etc.)
<input type="checkbox"/> Grant funded <input type="checkbox"/> Match funding or organizational support <input type="checkbox"/> Unfunded <input type="checkbox"/> Human Resources <input type="checkbox"/> Other (describe)	

<b>9</b>	<b>Lay Abstract</b> Briefly describe the research plan in language suitable for a lay reader with no experience in your research area (1500 characters)

10	<b>Project Description</b> Please use the following as subheadings: <b>Problem, Significance, Research Question, Approach (quantitative, qualitative or mixed methods)</b> . This should be suitable for a reader without specialist understanding of your research area. All areas should be addressed when submitting an application for project support. If requesting project refinement or feasibility, please input as much information as possible. Provide as much detail as you have available on your methodology including: population/setting, intervention or exposure (if applicable), data sources, sample size estimation and justification, analytic plans, pilot data, and timeline. (6000 characters)

<b>11</b>	<p><b>Patient-Oriented Research (POR)</b>                  POR refers to a continuum of research that engages patients as partners, focusses on patient-identified priorities and improves patient outcomes. This research, conducted by multidisciplinary teams in partnership with relevant stakeholders, aims to apply the knowledge generated to improve healthcare systems and practices.</p>			
	<p><b>Please indicate which aspect of POR your research applies to: (select all that apply)</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><input type="checkbox"/> Engages patients as partners</td> <td style="width: 50%;"><input type="checkbox"/> Has the potential to improve patient outcomes</td> </tr> <tr> <td><input type="checkbox"/> Focusses on patient-identified priorities</td> <td><input type="checkbox"/> Seeking support from the Patient Engagement Platform (please provide further details in Section 15)</td> </tr> </table>	<input type="checkbox"/> Engages patients as partners	<input type="checkbox"/> Has the potential to improve patient outcomes	<input type="checkbox"/> Focusses on patient-identified priorities
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<input type="checkbox"/> Focusses on patient-identified priorities	<input type="checkbox"/> Seeking support from the Patient Engagement Platform (please provide further details in Section 15)			
<p>Describe how your research meets the aspect(s) selected above.</p>				

<b>12</b>	<p><b>Plans for End-User Engagement</b>                  Examples include, but are not limited to patients, clinicians, other healthcare professionals, clinical support services, industry or policy makers during the research process, post-study end-user engagement through workshops, policy briefs, and other active dissemination. (1500 characters)</p>
	<p><input type="checkbox"/> Seeking support from the Knowledge Translation Platform to strengthen end-user engagement (Please provide further details in Section 15)</p>
<p>Describe your plans for end-user engagement.</p>	

<b>13</b>	<p><b>Potential for Impact</b>                  Identify how the research/outcomes of project could have impact on patients or the health system (1500 characters)</p>

<b>14</b>	<b>Support Requested from the Alberta SPOR SUPPORT Unit</b> Please indicate if you are seeking support for a project involving primary data collection or use of secondary data, if applicable. This will help us to determine which platforms are most relevant to provide you with support.
	<b>Have you been in contact with a Platform already?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
	<b>If YES, please indicate which Platform(s):</b> <input type="checkbox"/> Data <input type="checkbox"/> Methods Support & Development <input type="checkbox"/> Consultation & Research Services <input type="checkbox"/> Patient Engagement <input type="checkbox"/> Knowledge Translation

### For assistance with patient engagement

#### Patient Engagement Platform

##### Project Refinement & Feasibility

- Reading list about Patient Engagement in research
- Advice re: general plan for Patient Engagement
- Advice about Patient Partners in:
  - Governance
  - Preparatory/Planning
  - Design/Execution
  - Translation/Dissemination
- Advice regarding evaluating Patient Engagement efforts
- Grant review

##### Project Services

- Priority setting advice
- Publicizing/mobilizing/matching
- Mentoring
- Facilitation
- Education/training
- Governance
- PE tools

### For assistance with knowledge translation, synthesis & implementation science

#### Knowledge Translation Platform

##### Project Refinement & Feasibility

##### Knowledge Synthesis

- Literature searching
- Systematic reviews
- Rapid reviews
- Scoping reviews
- Practice guidelines
- Critical appraisal

##### Knowledge Translation (KT) & Implementation Science

- Integrated Knowledge Translation (iKT)
- End of Grant/Project KT
- KT Implementation Strategies

##### Project Services

##### Knowledge Synthesis

- Literature searching
- Statistics (Meta-analysis)
- Systematic reviews
- Rapid reviews
- Scoping reviews
- Practice guidelines
- Critical appraisal
- Mentoring
- Grant Review

##### Knowledge Translation (KT) & Implementation Science

- Integrated Knowledge Translation (iKT)
- End of Grant/Project KT
- KT Implementation Strategies
- Stakeholder management
- Mentoring
- Grant Review

**For projects involving primary data collection (original data that is being collected for the first time to answer the research question(s)) using qualitative and/or quantitative methods**

### Consultation & Research Services Platform

#### Project Refinement & Feasibility

- Research question refinement
- Project design consultation
- Methods consultation
- Grant review
- Pilot projects
- Development of analytical plans
- Sample size calculations

#### Project Services

- Development of case report forms
- Database development and maintenance
- Randomization
- Quality assurance
- Statistical analysis
- Clinical event adjudication

**For projects involving large secondary datasets**

### Methods Support & Development Platform

#### Project Refinement & Feasibility

- Discussion of data possibilities
- Identification of variables
- Identification of data sources
- Advice on development of innovative methods
- Advice on data collection methods
- Protocol development
- ICD coding algorithms
- Risk adjustment methodologies

#### Project Services

- Methods support
- Risk adjustment

### Data Platform (for examination of publically held datasets such as AHS DIMR data holdings)

#### Project Refinement & Feasibility

- Identification of a cohort of patients
- Information on database and variable time periods
- Identification of data sources
- Development of biostatistical plans for analysis
- Information on repository owners and access protocols
- Case volume estimates
- Running pilot test data
- Data release agreements

#### Project Services

- Data procurement
- Data cleaning
- Linking and merging of data
- Generation of control groups
- Analysis and dissemination of study results
- Outcomes modelling
- Data visualization

<b>15</b>	<p><b>Support Required</b> Please provide more details of the support you require, indicating how the support will benefit your research project. (1500 characters)</p>

**Please indicate if you are an:**

- Early career researcher
- Researcher new to Alberta

If **YES**, please submit a short form CV with your application (template available for download).

An **early career researcher** is defined as a researcher who is within five years of the start of the research career (normally post PhD award). If you have had a significant career break in this time, an extension may be permitted.

For the purposes of SPOR, a **researcher new to Alberta** is an established researcher who has moved to Alberta (from another province or country) within the last three years and who has not previously held an academic appointment in Alberta.

The Alberta SPOR SUPPORT Unit aims to increase the quantity and quality of patient-oriented research within the province. Where all other factors are equal, the SPOR SUPPORT Unit will preferentially support early career researchers or researchers new to Alberta.